



TRAINING DIRECTORATE

Please complete the form in BLOCK CAPITALS using black or dark blue ink after reading the guidance in reverse page

1. APPLICANT'S PERSONAL DETAILS

Form section for personal details including Surname, Forename(s), Gender, Nationality, Date of birth, Place of birth, ID Number or Passport Number, Permanent address, Postcode, Telephone Number, Mobile Telephone, E-mail address, Fax Number, and Tax Ref. No (For invoice).

2. ADDITIONAL INFORMATION

Form section for additional information including Part-66 License number (if held), Category(ies), To be filled by HAI, Candidate's ID Number (CIN), and Application Registration Number.

3. EXAMINATION papers (Please tick box(es) against the module(s) and Category/Sub-Category you wish to take at this examination)

Table for examination selection with columns for Examination Period, Category, Modules and type of Examinations Selection (Module, Multiple choice, Essay), and HAI Use Only (Answer Sheet Number, %). Includes modules 1-17.

4. CONFIRMATION on the number and dates of attempts of failed exams during the past year (from the date of application)

Table for confirmation of failed exams with columns for Module, Date of Attempt, and Place of Attempt.

I am applying to take partial examinations to the above marked Modules: [ ] (If Yes, please specify all Sub-Module paragraphs as specified by the Authority) :

5. APPLICANTS DECLARATION & SIGNATURE

I declare that:
• The information provided in this form was correct at the time of application.
• I have not been banned from taking part in any such examinations.
• I also confirm that I have not taken the examinations applied for within 90 days of the examination date.
• I confirm that within the past year, I have not taken the exam module more than twice.
• I shall also confirm in writing (Section 4) the number and dates of attempts during the last year and the organisation or the competent authority where these attempts took place.

Signature and Date fields.

# PART-66 AIRCRAFT MAINTENANCE LICENSE-APPLICATION FOR WRITTEN EXAMINATION GUIDANCE

## General Guidance

- 1) Use this form to apply to sit any of the following:
  - Part-66 written modular examination papers
  - Part-66 essay examination papers
  - Conversion examinations (Limitations Removal) from an EASA PART-66 AML or an Old National Licence
  - Examinations for extension to Part-66 basic licence categories
- 2) You should read the requirements of Part-66 before completing this form.
- 3) Examination bookings cannot be amended in the week before the examination. Cancellations will only be accepted if received in writing at least five working days before the examination. Refund of examination fees for emergency cancellations or non-attendance will only be given if a valid medical certificate is provided.
- 4) A transfer fee is payable for the refund or transfer of fees or when an examination has been rearranged at the request of the applicant.
- 5) Applications must be received no less than two weeks prior to the examination date (Please consult HAI/Training Directory for Examinations Schedule).
- 6) As per Part-66 Appendix II 1.11, candidates must not reset an examination within 90 days of a failed attempt or 30 days if a retraining in a Part-147 Organization has been attended. To confirm this, candidates must accept the declaration in part 5 by signing the form.
- 7) As per Part-66 Appendix II 1.13, the maximum number of consecutive attempts for each module is three. Further sets of three attempts are allowed with a one year waiting period between sets. The applicant shall confirm in writing (on Section 4), the number and dates of attempts during the last year and the organisation or the competent authority where these attempts took place.

## Submission Instructions:

SUBMISSION ADDRESS	
Send or submit your completed application form together with a certified copy of your Personal ID or Passport where needed to:	<b>HELLENIC AEROSPACE INDUSTRY S.A. TRAINING DIRECTORATE P.O. BOX 23, SCHIMATARI GR-32009, GREECE Tel: (30) 2262046937 &amp; (30) 2262046991 Fax: (30) 2262052909 email: training@haicorp.com</b>

Candidates applying for approved examinations, with or without modular training, must provide a good copy of a photographic identification with their application.

Candidates must pay the examinations fees the week prior to the Examinations date and inform the Examination Centre accordingly.

**The photographic identification must be certified appropriately with the statement "I certify this to be a true copy", with a signature and name in block capitals, and date of signing.**

The original photographic identification must be produced prior to entry to the examination. Those candidates who cannot produce photographic identification will not be allowed to enter the examination room.